

Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2026_0218_05_Housekeeping Log
Action	For Decision

Housekeeping Log Summary Paper

1. Synopsis

- 1.1 The DCUSA Panel has indicated a number of areas within the DCUSA that requires housekeeping changes. This paper summarises the progression of those actions and asks the Panel to approve new additions to the log and instruct the Secretariat on the next steps. The detail of the housekeeping amendments and their progression to date is recorded in the housekeeping log which acts as Appendix 1 to this paper.

2. Identified Housekeeping Item(s)

- 2.1 The Secretariat notes that between the previous Panel meeting and the drafting of this paper, two new housekeeping items have been identified by a Party.

Determination of a Credit Allowance Factor (CAF) for users that do not have a Credit Rating from an Approved Credit Referencing Agency that is Ba3 / BB- or above

- 2.2 An industry party has proposed amending Schedule 1 paragraph 2.5. (b) to replace '2.14' with '2.15'. This is because the current wording is not consistent with the wording of paragraph 2.12, so potentially leaves a question over how PRF should be treated in the case of unpaid disputed invoices.

- 2.3 Schedule 1 paragraph 2.5. (b) I suggest replace "2.14" with "2.15" otherwise it's not consistent with the words in 2.12, potentially leaving a question over the treatment in Payment Record Factor (PRF) of unpaid disputed invoices.

- 2.4 The relevant paragraphs and proposed change (in red) currently read as follows:

2.5 *Where the User does not have a Credit Rating from an Approved Credit Referencing Agency that is Ba3 / BB- or above, CAF shall be determined as follows:*

- a. *where there is, at the time of such determination, an Independent Credit Assessment that was carried out within the preceding 12 months and the User has not requested that the Company use the User's Payment Record Factor, CAF shall be determined by reference to the Independent Credit Assessment provided pursuant to Paragraph 2.6 or procured pursuant to Paragraph 2.7 (and, in either case, in accordance with the table set out at Paragraph 2.10); or*
- b. *where the User has requested that the Company use the User's Payment Record Factor or there is not, at the time of such determination, an Independent Credit Assessment that was carried out within the preceding 12 months, CAF shall equal the Payment Record Factor (which shall be determined in accordance with the provisions of Paragraphs 2.12 to ~~2.14~~ 2.15).*

2.12 *Where the User's Payment Record Factor is to be used to determine the Credit Allowance Factor in accordance with Paragraph 2.5 (b), the Credit Allowance Factor*

shall equal the value of the Payment Record Factor determined in accordance with Paragraphs 2.13 to 2.15.

2.14 *The Good Payment Performance Start Date shall:*

- a. *for Users under Section 2A, initially, be the date of the earliest of the first Initial Account, the first Reconciliation Account, or the first account issued pursuant to Clause 21 (each a **relevant account**);*
- b. *for Users under Section 2B, initially, be the date of the earliest of the first account issued pursuant to Clause 44 or 45 (each a **relevant account**); and*
- c. *for all Users, where the User fails (or has failed) on any occasion to pay any Charges on or before the applicable payment date required by this Agreement (and does not remedy that failure within 3 Working Days such that Paragraph 2.13(e) applies), be the date on which a relevant account is submitted in a month subsequent to the month in which such payment failure is remedied (unless, having regard to all the circumstances, including in particular the value, duration, and frequency of failure, the Company reasonably determines an earlier date).*

2.15 *Where any unpaid disputed invoice is found to have been disputed without merit, a failure to have paid the relevant account in accordance with the terms of this Agreement shall be treated as a failed payment and the provisions of Paragraph 2.14(c) shall apply accordingly.*

Definition of 'Independent Credit Assessment'

2.5 An industry party has noted that the definition of the term 'Independent Credit Assessment' is currently, *'means a credit assessment of the User procured by the Company at the User's request in accordance with Paragraph 2.7 from a Recognised Credit Assessment Agency chosen by the User.'*

2.6 However, the user has further noted that this term is used elsewhere in the DCUSA in contexts that do not comply with this definition.

2.7 Schedule 1 paragraph 2.7 currently reads as follows:

2.7 *As an alternative means of determining CAF pursuant to Paragraph 2.5(a), the User may, no more than once a year, request that the Company obtains an Independent Credit Assessment from a Recognised Credit Assessment Agency chosen by the Company. In which case, as soon as reasonably practicable following such request (or within such other period as the Company and the User may agree), the Company shall procure from that Recognised Credit Assessment Agency (and shall provide to the User) a credit assessment of the User.*

2.8 This appears to have originated from the changes made by DCP 429 'Obtaining an Independent Credit Assessment', which changed the text so that a User could procure and then provide an Independent Credit Assessment to the Company, but did not amend the meaning of the term to match.

2.9 One possible solution might be to change the definition of the term to reflect outcome and source, not procurement route. For example, amending the definition from *'means a credit assessment of the User procured by the Company at the User's request in accordance with Paragraph 2.7 from a Recognised Credit Assessment Agency chosen by the User'* to *'means a credit assessment of the User carried out by a Recognised Credit Assessment Agency for the purposes of this Schedule, whether provided by the User pursuant to Paragraph 2.6 or procured by the Company pursuant to Paragraph 2.7'*.

3. Recommendations

3.1 The Panel is invited to:

- **AGREE** to include the new housekeeping items in the log.

4. Attachments

- None

George Kestner
DCUSA Senior Administrator

Appendix 1 - DCUSA Housekeeping Amendments Log

No.	Title	Summary of Issue	Originator	Raised on	Status
116	Consequential changes as a result of Distribution Code Review Panel (DCRP) DCRP/18/03 – ‘Revision of Engineering Recommendation (EREC) P2 – Security of Supply’ and that DCRP/MP/19/02 - EREP 130 Issue 3 ‘Revision of Engineering Report (EREP) 130 - Guidance on the application of P2, Security of Supply’	<p>On 14 June 2019, the Authority approved¹ the Distribution Code Review Panel (DCRP) DCRP/18/03 – ‘Revision of Engineering Recommendation (EREC) P2 – Security of Supply’. The modification changes the Energy Networks Association (ENA) Engineering Recommendation (ER) P2/6 and consequential changes to the Distribution Code. The changes proposed to ER P2/6 formally incorporate Distributed Energy Resources and allow the contribution of these resources to be considered in the assessment of group demand and therefore the security of supply arrangements. The changes mean that the ER number will be updated to ER P2/7 with associated changes to the Distribution Code where it references ER P2/6.</p> <p>However, it should be noted that DCRP/MP/19/02 - EREP 130 Issue 3 ‘Revision of Engineering Report (EREP) 130 - Guidance on the application of P2, Security of Supply’ has also been approved² by the Authority. EREP 130 is a guidance document which details how the requirements of EREC P2 planning standard shall be met. As a result of the change to EREC P2, EREP 130 has been rewritten to recognise changes in resources connected to distribution networks and align with EREC P2/7. This new revision is EREP 130 Issue 3. EREP 130 is an Annex 2 document to the Distribution Code, which does not require Authority approval for it to be amended but Authority approval is required for any consequential changes to the Distribution Code, which was the intent of DCRP/MP/19/02.</p> <p>This does have flow on impacts for DCUSA as ER P2/6 is referenced within the document. It may also have far wider impacts considering the intent is for EREC P2 to become the standard defining the security of supply that is to be achieved, whilst EREP 130 should be a document describing how that security of supply should be achieved. The emphasis of the new document is focused on how to assess the demand that needs to be secured and the security contribution offered by Distributed Generation (DG), Demand Side Response (DSR), and Electricity Storage (ES) when making a conformance assessment against the EREC P2/7 security of supply standard. The main changes in this revision are to:</p> <ul style="list-style-type: none"> ● Align EREP 130 with EREC P2/7; ● Provide new guidance on assessing the contribution to security from, and the latent demand associated with, Distributed Generation, Demand Side Response schemes and Electricity Storage; ● Update the F factors for assessing the contribution to security from Distributed Generation, using recent data from DG, based on work carried out for ENA by Imperial College London as detailed in Appendix 4; ● Differentiate between the contribution to security from DG, DSR and ES which is contracted with a Distribution Network Operator (DNO) and that which is not; and ● Restructure the document to improve the flow of the guidance, based on a revised step-by-step flow diagram (see Figure 1 EREP 130 Issue 3, Appendix 2). 	Secretariat	21 April 2021	Needs attn

¹ <https://www.ofgem.gov.uk/publications-and-updates/dcrp1803-revision-engineering-recommendation-erec-p2-security-supply>

² <https://www.ofgem.gov.uk/publications-and-updates/dcrpmp1902-revision-engineering-report-erep-130-guidance-application-p2-security-supply>

No.	Title	Summary of Issue	Originator	Raised on	Status
132		<p>The DCUSA has a number of references to P2/6 and a change proposal that is currently with Ofgem (DCP 313 'Eligibility Criteria for EDCM Generation Credits') awaiting their consent which also has references to P2/6. The change however is not a straightforward one. It is not as simple as changing the reference from P2/6 to P2/7. P2/7 is a slimmed down version of P2/6 with some of the information potentially moving to the Engineering Report 130 (EREK 130, previously known as ETR 130).</p> <p>UPDATE 15 February 2023: On 06 February 2023, the DCode issued a communication related to the fact that EREC P2 Issue 8 has been released. It was noted that this new version now includes amended text from the DCode modification, DCRP/MP/22/03 (Revising the security of supply to high voltage feeders between 1 and 10MW, in certain situations). Alongside the above a separate communication was issued related to the fact that EREP 130 Issue 4 has been released, this new version now includes amended text from the DCode modification, DCRP/MP/22/04 (Revising the security of supply to high voltage feeders between 1 and 10MW, in certain situations).</p>			
	A missing "to" and a clarification in Schedule 32, Paragraph 6.3	<p>In paragraph 6.3 of Schedule 32, the following housekeeping change and points of clarification to be made:</p> <p>4.1 There is a missing word 'to' to be added; and</p> <p>4.2 The word 'threshold' to be made plural and the words 'as applicable' to be added.</p> <p>with the addition of making threshold plural and adding 'as applicable'</p> <p>6.3 The exceptional circumstances described in Paragraph 6.1(b) will be subject <u>to</u> the following materiality thresholds, <u>as applicable</u>:</p>	ENWL	20 August 2025	
133	Correct missing words in Clause 52Z.3 and potentially consider amend the references to Meter Operator Code of Practice to CoMCoP	<p>The REC Code Manager have highlighted an issue with respect to the wording in Clause 52Z.3 which appears to be some missing words that results in the sentence not reading correctly:</p> <p style="text-align: center;">Meter Operator Code of Practice</p> <p style="text-align: center;">52Z.3 The Safe Isolation Provider shall only be entitled to exercise rights under this Section 2H while it is an accredited for the purposes of the Meter Operation Code of Practice under the Retail Energy Code. The Safe Isolation Provider shall comply with the Meter Operation Code of Practice in relation to the works undertaken pursuant to this Section 2H.</p> <p>With respect to the missing wording, we believe this comes from some form of change to the legal drafting that was developed for DCP 394 which introduced that text. This is because at one point in time, towards the end of its development the following was the text that was circulated but then subsequently updated but without explanation:</p>	REC Code Manager	20 August 2025	

No.	Title	Summary of Issue	Originator	Raised on	Status
		<p>Meter Operator Code of Practice</p> <p>52W.3 The Safe Isolation Provider shall only be entitled to exercise rights under this Section 2G while it is an accredited Meter Operator Agent under the Retail Energy Code. The Safe Isolation Provider shall comply with the Meter Operation Code of Practice in relation to the works undertaken pursuant to this Section 2G.</p> <p>second component of their request relates to the defined terms used both in the body of the text but also in the sub-heading above it, with the two being different (i.e., as highlighted earlier the subheading is currently Meter Operator Code of Practice but the text below states Meter Operation Code of Practice. It should be noted that Meter Operation Code of Practice is the correct defined term in the DCUSA (see extract below):</p> <p>Meter Operation Code of Practice has the meaning given to that term in the Retail Energy Code</p> <p>This is complicated by the fact that it is not actually a defined term in the REC, but Meter Operator Code of Practice is defined:</p> <div><div><u>Meter Operator Code of Practice</u></div><div>means the electricity metering code of practice that has now been incorporated into the <u>CoMCoP</u> and references to '<u>Meter Operator Code of Practice</u>' or '<u>MOCOP</u>' should read as references to the <u>CoMCoP</u>.</div></div> <p>One simple option might be to update the heading above Clause 52Z.3, to Meter Operation Code of Practice and then amend the defined term to state: “has the meaning given to the term Meter Operator Code of Practice in the Retail Energy Code”. Otherwise you could amend everything to reference the ‘Consolidated Metering Code of Practice’.</p> <p>It is worth noting that the term Meter Operation Code of Practice appears at least twice in the REC, specifically in the Consolidated Metering Code of Practice itself (see screenshots below):</p>			

Appendix 2: Model form of document relating to competency

CERTIFICATE NO.		
Name and address of company providing certificate of competency		
Blank		
CATEGORY OF COMPETENCY		
(Delete whichever of the following items are not applicable)		
Category 1 Connection of LV whole-current meters with unrestricted access to the Site of work and the competence to make the point of work safe.		
Category 2 Connection of a CT -operated meter remote from the point of supply to a terminal block with access to voltage fuses which are not in the vicinity of live conductors.		
Category 3 As Category 2, but where voltage fuses are in the vicinity of live conductors.		
Category 4 Connection of a CT -operated meter at the point of supply on or near live conductors.		
Name of Competent Person (BLOCK LETTERS)		
Name and Address of Employer		
Approved by	Position	Date
Received		Date
This certificate is valid until:		Date
A copy of this certificate shall be held by the Competent Person named above. All Competent Persons shall observe the relevant provisions of this Meter Operation Code of Practice .		
NOTE: The CoMCoP term and/or logo is not to be used on this Certificate.		

No.	Title	Summary of Issue	Originator	Raised on	Status																														
		<div>11.2. Access to equipment</div> <table><thead><tr><th></th><th>Gas Responsibility</th><th>Smart Responsibility</th><th>Electricity Responsibility</th><th>Work Category</th></tr></thead><tbody><tr><td>11.2.7 The procedures within this Meter Operation Code of Practice are intended to minimise the need for DNO staff to attend Sites where a EMO is carrying out works. However, the following situations, amongst others, may call for DNO attendance:</td><td></td><td></td><td>DNO EMO</td><td></td></tr><tr><td>(a) lack of the Site-specific information described in clause 21.6.11 below;</td><td></td><td></td><td>DNO, MOA, EMO</td><td></td></tr><tr><td>(b) access problems as in clause 11.2.6 above;</td><td></td><td></td><td>DNO, MOA, EMO</td><td></td></tr><tr><td>(c) where the meter is CT or CT/VT-operated and there are no test/isolating facilities and/or the CT or VT secondary circuits are not connected to earth on the DNO side of the test/isolating facilities; or</td><td></td><td></td><td>DNO, MOA, EMO</td><td></td></tr><tr><td>(d) where work needs to be carried out in the vicinity of live, bare conductors which cannot be adequately screened</td><td></td><td></td><td>DNO, MOA, EMO</td><td></td></tr></tbody></table>		Gas Responsibility	Smart Responsibility	Electricity Responsibility	Work Category	11.2.7 The procedures within this Meter Operation Code of Practice are intended to minimise the need for DNO staff to attend Sites where a EMO is carrying out works. However, the following situations, amongst others, may call for DNO attendance:			DNO EMO		(a) lack of the Site -specific information described in clause 21.6.11 below;			DNO , MOA , EMO		(b) access problems as in clause 11.2.6 above ;			DNO , MOA , EMO		(c) where the meter is CT or CT/VT -operated and there are no test/isolating facilities and/or the CT or VT secondary circuits are not connected to earth on the DNO side of the test/isolating facilities; or			DNO , MOA , EMO		(d) where work needs to be carried out in the vicinity of live, bare conductors which cannot be adequately screened			DNO , MOA , EMO				
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134	Missing “Schedule 6 – Curtailable Connections” from table of contents of Schedule 13	<p>In the table of contents Schedule 13 ‘Bilateral Connection Agreement’, the body of the text “Schedule 6 – Curtailable Connections” is not listed in the contents, but is in fact included on the last page.</p> <p>It is believed that this was an oversight as part of the development of DCP-405: Access SCR: Managing Curtailable Connections between Licensed Distribution Networks which made those amendments to Schedule 13</p>	ScottishPower Energy Networks	20 August 2025																															

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135	Incorrect Term Used in Schedule 33	<p>The erroneous term ‘Distribution Company’ is currently used in Paragraph 7.1 of Schedule 33. This term should be a reference to ‘DNO/IDNO Party’, which would be in line with the rest of Schedule 33.</p> <p><u>7. LOGICAL DISCONNECTIONS – BULK UPDATES</u></p> <p>7.1 A bulk update will be deemed to be 50 or more requests at any one time per Supplier Party. That Supplier Party will then enter into a bi-lateral agreement with the appropriate Distribution Company. The Distribution Company will determine the progress of such a request based on the number of similar requests received at any given time. It is expected that the requesting Supplier Party will have carried out all the relevant checks as per an individual request as outlined in Paragraph 6 above prior to submitting a bulk request.</p> <p>This was introduced by DCP 391 ‘Retail Code Consolidation Significant Code Review’ which introduced Schedule 33 itself.</p>	SP Electricity Northwest Limited	19 Novembe r 2025	